



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	S. N. M. TRAINING COLLEGE, MOOTHAKUNNAM
Name of the head of the Institution	Dr Asha O S
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04842482084
Mobile no.	9447875414
Registered Email	snmtrainingcollegemkm@gmail.com
Alternate Email	ashaoliyath@gmail.com
Address	SNM Training College, Moothakunnam
City/Town	North Paravur
State/UT	Kerala
Pincode	683516

2. Institutional Status

Affiliated / Constituent	Affiliated
--------------------------	-------------------

Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr Seeja K R
Phone no/Alternate Phone no.	04842482084
Mobile no.	9847519235
Registered Email	seejasnmtc@gmail.com
Alternate Email	iqacsnmtc@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://snmtrainingcollege.org/assets/img/downloads/AQAR
--	---

4. Whether Academic Calendar prepared during the year

Yes

if yes, whether it is uploaded in the institutional website: Weblink :

http://snmtrainingcollege.org/assets/img/downloads/19-20_CALENDER.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	P
1	B++	82	2007	31-Mar-2007	31-
2	B	2.85	2015	31-Dec-2015	31-

6. Date of Establishment of IQAC

31-Mar-2007

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/
A teacher -A Tree	02-Jul-2019 2	50
IQAC meeting	06-Jun-2019 1	10
IQAC meeting	26-Jun-2019 1	10
IQAC meeting	30-Sep-2019 1	10
IQAC meeting	06-Dec-2019 1	10
IQAC meeting	12-Mar-2020 1	10
Workshop on M Learning	28-Sep-2019 1	112
Gramasevana padhathi	27-Jan-2020 1	112
Academic and Administrative Audit	06-Jun-2019 1	10
Changathi Training Program	27-Jun-2019 2	60

[View File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/ Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with durati
No Data Entered/Not Applicable!!!			

No Files Uploaded !!!

9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of

No Files Uploaded !!!

formation of IQAC	
10. Number of IQAC meetings held during the year :	5
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
A Teacher a tree Project	
Keshadanam Snehadanam	
Muziris visit and interaction with local artisans	
various capacity building programs	
Grama Sevana project-service activities in ward 6 of vadakkekara grama	
View File	
13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes

Training for Digital Learning	One Day workshop on M learning, National Webinar on Stepping Digital Learning
Eco friendly practices	<ul style="list-style-type: none"> • A teacher a tree project- • ZOOLOGIFERA BOTANICA Ecoclub k board • National moth week celebration- exhibition • Fruitic exhibition • SKAFOS think before you throw- reuse of waste n • Ozone day celebration by eco club • Beach cleaning • Cloth distribution • Flash mob
Enrich Extension activities	ENTE GANDHIJI essay competition for school students VARAKALI GANDHIJI drawing competition SAMAGRATHA posters published in media, VIGILANCE A WAY OF LIFE-Rally, pamphlet distribution, Gramasevanam- lending library , Anti drug awareness class, E banking services, yoga, cloth bag preparation. sanitizer mak distribution of masks to school students and local community BYE BYE PLASTICS Flood relief activities Helping hand to pal care bed Sheet distribution, Community Health Centre, Vadakke Grama Panchayath, Moothakunnam

[View File](#)

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	19-May-2020
17. Does the Institution have Management	No

Information System ?

Part B

CRITERION I - CURRICULAR ASPECTS

1.1 - Curriculum Planning and Implementation

1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. Exp

SNM Training college, Moothakunnam is affiliated to M G University, kottayam. The University plans and prepares the curriculum for the teacher education programme considering the holistic needs of the prospective teachers. The institution follows it in the best way to bring out the expected learning outcomes in the training of trainees. The two-year B.Ed Degree (Credit and Semester) Curriculum of Gandhi University, kottayam followed by our Institution includes diverse learning modes like lecture-cum-demonstration, seminars, debates, brain storming sessions and group presentations. For enhancing professional capacities like critical thinking, reflecting on texts, drama and art in education, critical understanding of self, understanding the self, various modes of curricular transaction and pedagogical strategies like community living camps, case studies, peer tutoring, project studies, ICT based teaching-learning, community interactions and various surveys are included. Proper planning, preparation, execution and evaluation of pedagogic and learning activities are conducted systematically to achieve the desired outcomes. At the beginning of the academic year, the institution organizes a meeting of the staff council to assign the courses to all the educators to plan the curriculum through deliberations according to the relative weightage and seeks suggestions to make teaching and learning process more effective. Discussions and meetings with stakeholders like principal, faculty, teaching practice schools, employers, alumni, parents and students are organised and their feedback are collected and assessed. Feedbacks are utilised for the planning and preparation of the curriculum transactions of every year. Faculty participation in various seminars and workshops related to curriculum transaction also serves to expand the horizons of the curriculum in each semester, and academic year in the Staff Council, discussions are held regarding annual academic calendar, weekly timetable, monthly plans, activity log for effective curricular planning, delivery and evaluation in various contexts and societal needs including contemporary issues are also given importance during curricular transaction. Maintaining the monthly activity log helps faculty to analyse the short-comings and achievements in curricular transaction and supplementary activities for capacity building and make necessary adjustments related to it. Discussion, demonstration and criticism classes, micro-teaching classes, practice teaching in schools, classes on value education, on various time modes of teaching-learning, submission and evaluation of the student projects through various modes including online devices are all organised to enhance the teaching competencies of students of the two-year B.Ed programme. For attaining the Professional Competency laid down by NCTE, expertise is obtained in various fields related to curriculum transaction through seminars and workshops led by experts in the field. The curriculum spread out throughout a year is rich in activities to facilitate the overall development of the students. Induction programme is conducted to help students to familiarize themselves with the novel aspects of teacher education curriculum. In the consortiums held among the teaching fraternity, di

creative suggestions are consolidated to add up to the varied levels transaction. An In house Curriculum Planning Committee is functioning effective teacher-education curricular transaction with Institutional Distinctiveness. During the orientation program organized at the beginning of the academic year, the students are oriented on the programme outcomes and the outcomes to promote better understanding of the curriculum. Time is scheduled flexibly to furnish equal importance to both theory and practical. Instructional materials that are needed for the effective implementation of the curriculum are carefully chosen and the facilities which are needed are provided and monitored by the institution. To boost up the teaching process ICT tools and printed material supports are provided by the institution along with the traditional and advanced methods of teaching and learning, such as lecture, talk, ICT tools, paper presentation, seminar, group discussions and field visits are employed by the educators. Involvement in research projects like action research, practices, techno-pedagogy, critical thinking, learning disability identification etc. by the faculty of the Institution helps in contributing towards the curriculum planning and transaction by incorporating contemporary trends and innovations in teaching-learning. The workshops conducted on Mobile learning, LMS and related to ICT help to emphasise the need of technological mastery among the faculty and the teaching and student fraternity. Through a succession of activities conducted outside the Institution the curricular transaction is actualized in a holistic manner. The assessment of the learners' involvement in the curricular transaction and their achievements are also done at frequent intervals by employing multiple methods. Immediate feedbacks are also given and remedial trainings are offered as and when needed. Additional supports needed for the curriculum enhancement are also provided by the institution. Students performance in the examinations and Peer group assessment are also sources of identifying the needs for further improvement. Student Teaching Competency Profile along with the CD of their best class helps in moving towards the successful completion of their course. By carefully considering all these aspects, the institution appreciates and implements the curricular transaction with care.

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship
No Data Entered/Not Applicable !!!				

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

No file uploaded.

1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented in Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS System
No Data Entered/Not Applicable !!!		

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students
No Data Entered/Not Applicable !!!		

No file uploaded.

1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Internships
BEd	Induction	50
BEd	School Internship	50
BEd	Educational psychology project	50
BEd	project on social issues	50

[View File](#)

1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students	
Teachers	
Employers	
Alumni	
Parents	

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the institution (500 words)

Feedback Obtained

The institution collects feedback from students and other stakeholders teachers, employers, alumni and parents. The feedbacks are analyzed at the Staff Council and Internal Quality Assurance Cell to identify and deficiencies. Feedback related to courses, teachers and curriculum are from teacher trainees through various means of informal discussions. Feedback collected for evaluation on all institutional programmes related to various sessions on mentoring, guidance and counselling and the like. Parents feedbacks and suggestions regarding the various curricular and co-curricular activities being conducted in the college during PTA meetings. During meeting held every year, feedback and experiences are shared by the all the various aspects pertaining to the Institution and curricular delivery.

In order to improve Institutional practices feedback is collected from The performance of students is assessed by the examiners during the me conducted during the practical examinations. Needed suggestions are pr experts for further improvement if any, related to curricular transact development of students. Feedback from teaching practice schools are a for assessing different aspects of current teacher education curriculum enhancing teaching competence through teaching practice sessions in th institutions. A feedback form is provided by the Institution to each a student for collecting and assessing the responses related to curricul and other aspects related to teaching-learning they have experienced i Institution. Later an evaluation of the same is conducted in the staff necessary steps are taken up to rectify the problems and to polish the institutional policies adopted. College website also provides a provis stakeholders to mark their responses related to curriculum transaction development. The feedbacks from various stakeholders serve the process institutional improvement, considering the valuable suggestions among Curricular aspects of teacher education curriculum is given prime impo among the various aspects considered is Institutional Uniqueness of Cu Transaction. The effective utilization of Institutional resources is y aspect taken up. Yet another important aspect addressed is whether the in tune with the needs and conditions of the local community. The di categories and the needs pertaining to each category is another criter looked into. It is also examined whether the choices provided to stude on their capabilities. Considering the varied nature of student commun capacity to handle pupil of diverse nature is another aspect examined. important dimension that is addressed in the feedback form is to what education curricula copes with the global scenario. Whether the existi is helpful in developing Instructional Planning, Management and Evalua also another important area addressed. The scope of enhancing the use educational media is also included in the feedback elements considered considering and analyzing the feedbacks and grievances from various st detailed report including Action Taken Report is prepared and uploaded college website annually.

CRITERION II - TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received
MEd	Education	50	4
BEEd	Education	50	376

[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students	Number of students	Number of fulltime teachers available in the	Number of fulltime teachers available in the

	enrolled in the institution (UG)	enrolled in the institution (PG)	institution teaching only UG courses	institution teaching only PG courses
2019	100	9	12	2

2.3 - Teaching - Learning Process

2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms
14	14	19	11	11

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes. The institute has mentoring arrangements. All the faculty members, guide the students teach strong and weak points which they do through informal contact with the wards and provide necessary personal counselling. The students of the college based on the option have a mentor for helping their problems (Educational, social personal, Emotional and spiritual) Every teacher is assigned to for students one hour a week from M Ed, B Ed programmes whenever the students are badly in need of counselling offered.

Number of students enrolled in the institution	Number of fulltime teachers	Mentoring system available
109	12	

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year
17	14	3	1

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship from Government or other bodies
2020	Dr.ASHA.O.S	Principal	National Award for teacher Education
2019	Dr.ASHA.O.S	Principal	Educationist of the year 2019
2019	Dr.susmitha.p.s	Assistant Professor	Rashtriya Prathibha Talented person award

[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of semester-end/ year- end
No Data Entered/Not Applicable !!!				

[View File](#)

2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (25%)

Student evaluations both at B.Ed and M.Ed are done continuously through assignments, seminars, projects, quiz, programmes, debates, brainstorming sessions etc. The performance of the students in all these activities is objectively not only through teacher evaluation but also through peer and self evaluation. All the faculty members use the spread sheets to evaluate systematically the course on set criteria wise evaluation of each student. Hard copies of which are documented for future reference. The continuous comprehensive evaluation records are prepared and kept by each faculty member. The assessment comprises the following components- Assignments/seminars, projects, papers, Attendance. Participation in sports and cultural fests are encouraged internally. The assessment and marks of these activities are included in separate course named common practical work. This includes project work, disability, school profile, Anganvadi visit, projects on social issues, practices of schools, blog uploading, journal review, peer evaluation, short film and documentary preparation, study tour, community living activities, visit to eco-psychological importance, field trips of optical, S U P W and Art education, Health and Physical education etc. I C T based preparation of question papers, evaluation schedules, grade sheets and results. I C T is used to download admit card for university examination. Final grades are submitted online to the university through examination portal. Analysis for evaluation of micro teaching classes is I C T based. Various activities such as morning assembly club activities, magazine public programmes, debates, video presentations, cultural activities, sports activities, national days' celebrations etc are given due weightage.

2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related matters

The academic plan for an academic year for two programmes both B.Ed and M.Ed is prepared by the Principal, and the respective programme coordinators and members based on M G University curriculum at the start of every semester. A discussion in the teaching staff council meeting. An academic calendar plan was prepared and distributed among the students. The faculty members have various responsibilities based on this academic plan. The facilities selected for practice teaching was discussed with school authorities before the students to schools. The practice teaching session was planned in a way that suits the academic activities of the selected schools. The suggested practice teaching schools are considered for the improvement of the performance of the college.

2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered are stated and displayed in website of the institution (to provide the weblink)

http://snmtrainingcollege.org/assets/img/downloads/PROGRAM_OUTCC

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination
EDU	BEd	Education	51	51
EDU	MEd	Education	11	11

[View File](#)

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the survey (results and details be provided as weblink)

http://snmtrainingcollege.org/assets/img/feedback/Feedback_analysis

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received
No Data Entered/Not Applicable !!!				

No file uploaded.

3.2 - Innovation Ecosystem

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia during the year

Title of workshop/seminar	Name of the Department
workshop on teaching learning resource material preparation by Sri.Raaman Upasana	SN TRAI COLL
One day workshop on M-learning assisting in instruction and assessment by Dr.Thiyagu, Central university	SN TRAI COLL
M.Ed dissertation seminar: Finalisation of dissertation topics by Dr.Bindhu T.V., CTE, Thiruvanathapuram	SN TRAI COLL
M.Ed dissertation seminar: Finalisation of dissertation topics by Dr.Bindhu T.V., CTE, Thiruvanathapuram	SN TRAI COLL
Workshop on script writing leading to developing innovative	SN

resource material preparation by students in research mindset by Sri.JigiC.Baby,School of media,Divine institute of media	TRAI COLL
Awareness talk on Nationalisation of Banks and current practices in connection with commemoration of 50th anniversary of bank nationalisation	SN TRAI COLL
Awareness class on India post and payment bank services to create awareness about financial investment schemes and post office services by post master.Sri.Babu Mehboob	SN TRAI COLL
Science day seminar -Science for people	SN TRAI COLL

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award
Rashtriya prathibha	DR.P.S.SUSMITHA	ISDA	30/06/2020
Educationist of the year award	Dr.ASHA.O.S	RIFACIMENTO	04/12/2020
National award for accomplished Teacher Educator	Dr.ASHA.O.S	CTEF	08/03/2020

[View File](#)

3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of creation
-------------------	------	--------------	----------------------	--------------------	------------------

No Data Entered/Not Applicable !!!

No file uploaded.

3.3 - Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
-------	----------	---------------

No Data Entered/Not Applicable !!!

3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
------------------------	-------------------------

No Data Entered/Not Applicable !!!

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor
National	SNM TRAINING COLLEGE	2	

[View File](#)

3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Proceedings per Teacher during the year

Department	Number of Publications
SNMTC ,Moothakunnam	2

[View File](#)

3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation in Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of Publications
Nil	Nil	Nil	2020	Nil	Nil	

No file uploaded.

3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2020	Nil	Nil	

[View File](#)

3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National
Attended/Seminars/Workshops	7	3
Presented papers	4	1
Resource persons	1	Nil

[View File](#)

3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, co-operatives, Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participating in such activities
.ECO CLUB FRUITICO EXHIBITION on Indigenous fruits	S N M Training College	1
ECO CLUB : National moth week exhibition on life cycle of moth, moths found in western ghats, interesting facts about moths, economic importance of moths, difference between moth and butterfly	S N M Training College	1

Ethnic day exhibition:emphasising on Ethnic food weaves	S N M Training College	1
SCAFOS: Think before you throw -an exhibition of products using waste materials	S N M Training College	1
. Vigilance awareness week -Rally pamphlet distribution to conscientise public ill effects of corruption	S N M Training College	12
Flash mob street play to conscientise public about drug abuse	S N M Training College	12
Making Of cloth bag by students pamphlet distribution to public to create awareness about safeguarding nature reducing plastic	S N M Training College	12
Cleaning Cherai beach premises to create awareness about hazards posed by dumping garbages	S N M Training College	12
As part of Grama sevana project, Flash mob street play to conscientise public about drug abuse plastic eradication in selected ward of vadakkekara.	S N M Training College	12
As part of Grama sevana project, conducted a survey to identify the requirements of conducting awareness class to members of adopted ward	S N M Training College	12

[View File](#)

3.4.2 - Awards and recognition received for extension activities from Government and other recogn the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of stud
No Data Entered/Not Applicable !!!			

No file uploaded.

3.4.3 - Students participating in extension activities with Government Organisations, Non-Governm and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Numb teac partici in s activ
SWACCHH BHARAT Cleaning Cherai beach premises to create awareness about hazards posed by dumping garbages	SNMTC	Cleaning Cherai beach premises to create awareness about hazards	1

posed by dumping
garbages

[View File](#)

3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during

Nature of activity	Participant
INTERNSHIP	B.Ed students 50
INTERNSHIP	B.Ed students 50
INTERNSHIP	M.Ed students 50
COLLABORATIVE ACTIVITY Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education1	B.Ed students 50
COLLABORATIVE ACTIVITY-Join hands with schools in identifying areas for innovative practice	B.Ed students 50 & FACULTY
.COLLABORATIVE ACTIVITY- Linkages with general colleges	FACULTY

[View File](#)

3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, shari facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Durat
INTERNSHIP	FIELD INTERNSHIP	SNM TTI SNM HS SNM HSS SNM Secondary school SNM Training college	11/07/2019	02/03
INTERNSHIP	TEACHING PRACTICE	G G H S, N PARAVUR O L F H S, MATHILAKAM S N M H S, MOOTHAKUNNAM H M Y H S, KOTTUVALLIKAD G H S S, THANNYAM G B H S, N PARAVUR St.SEBASTIANS GOTHURUTH G H S S, PUTHIYAKAVU G B H S, KODUNGALLUR G G H S,	13/01/2020	04/02

		KODUNGALLUR S N M H S S, MOOTHAKUNNAM S N H S		
INTERNSHIP	INDUCTION	INTERNSHIP H M Y S H S, KOTTUVALLIKKAD S N H S, N PARAVUR S N M H S, MOOTHAKUNNAM Govt. G G H S, N PARAVUR G G H S S, KODUNGALLUR G B H S S, KODUNGALLUR Govt. G B H S, N PARAVUR S N H S, N PARAVUR S M H S S, CHERAI Govt. G H S S, N PARAVUR S N M H S S, MOOTHAK	26/07/2019	16/11

[View File](#)

3.5.3 - MoUs signed with institutions of national, international importance, other universities, industries etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participating
No Data Entered/Not Applicable !!!			

No file uploaded.

CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure augmentation
360142	360142

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing

[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year
KOHA	Partially	20	

4.2.2 - Library Services

Library Service Type	Existing		Newly Added		Total
Text Books	13331	2605464	54	16934	13385
Reference Books	1700	800000	Nil	Nil	1700

e-Books	3135000	5900	Nil	Nil	3135000
Journals	10	10000	Nil	Nil	10
e-Journals	6000	5900	Nil	Nil	6000
CD & Video	200	4000	Nil	Nil	200

[View File](#)

4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of last update
---------------------	--------------------	---------------------------------------	---------------------

No Data Entered/Not Applicable !!!

No file uploaded.

4.3 - IT Infrastructure

4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	A B (ME)
Existing	74	1	1	3	1	1	2	
Added	0	0	0	0	0	0	0	
Total	74	1	1	3	1	1	2	

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media center facility
--	--

No Data Entered/Not Applicable !!!

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure on maintenance of physical facilities
0.28	0.28	3.6	

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities like library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available on college Website, provide link)

Our college gives prime priority to the holistic development of the students. This is underlined in the Vision statement of the college. The college has a...

of 4676.6m² sq feet in the campus of 4.44 acres of land registered in the college. Well maintained Laboratories- Science, Mathematics, P Language, Computer and Physical Education laboratories are available in addition to the subject classrooms. Utmost care is given for optimum of the physical, academic and support facilities available. Stock verification inventory is done annually, and suitable additions, renovations, re-upgradation are carried out, in accordance with the requirements of time. Every year the recommendations for upgradation of facilities are done on the basis of feedback from various stakeholders and suggestions by the staff council. The Library Advisory Committee monitors the developments in the library, and meet to discuss and suggest new initiatives and purchases. Staff and students record recommendations and suggestions for the availability of books and journals, and the action which is taken. The sports courts, grounds, and physical fitness facilities are maintained and upgraded as per requirements. These facilities are open to all staff and students. Common Playgrounds are shared with our sister institutions. In addition, these facilities host various Intercollegiate and State level events. Every Year the Infrastructure of the Institution is shared for accommodation of artists at the time of the Temple Festival. Our common playground is used for the conducts of different inter school and inter collegiate competitions. The facilities for scholars and students of different Universities share our facilities like Psychology Lab and library. The seminar halls available in the Institution are shared by Mahatma Gandhi University for the conduct of B.Com examinations. Physical Infrastructural facilities are used for the conduct of Kerala Service Commission Examinations. The management employs contract staff to maintain the computer labs and also to maintain these facilities clean and

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme
Financial Support from institution	SNMTC Staff Sponsored Financial Support Dr. Sukumar Azhikode prize Prof. V.K. Sugathan Award Prof V.K. Sugathan Endowment Prof Viswesari Amma Memorial gold Medal Prof E.V Sarala Memorial Prize Prof P.V. Suraj Babu award College Union Awards
Financial Support from Other Sources	
a) National	E Grantz (Reimbursement of Tution Fee, Special Fee, ABLC)
b) International	Nil

[View File](#)

5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
HONOURING OF MR. SHIBAS CS	05/09/2019	50	FILM CLUB
Interaction with Director of Akakkannu : a short film of Differentially Abled Persons	05/09/2019	50	GAFOOR ABHINAYA SHORT F
SCRIPT WRITING WORKSHOP	29/07/2019	50	GIGI C BABY ASSISTANT PR OF MEDIA DRAMA INSTITU SCIENCE
BRIDGE COURSE : I can TRANSFORMATION TO AN IDEAL TEACHER	09/07/2019	50	SHINE V SHAJI ,COMPAS
AWARENESS CLASS ON COVID 19	14/02/2020	50	SREE NARAYNA MEDICAL COLL
VAYANAPAKSHACHARANAM : KESHAVDEV ANUSMARANAM	04/07/2020	100	SUMA C ANTO AMMADAM ST THRISSUR JITHA T H ASSIS' SNM TRAINNG COLLEGE SH ASSISTANT PROFESSOR SNM T
ORIENTATION PROGRAMME TOWARDS ONLINE AND OPEN COURSES OFFERED BY IGNOU	05/08/2020	50	DR. JALAJAKUMARI REGION IGNOU, KALOO
YOGA CLASS	05/07/2019	50	SAJEEV V B
TIME MANAGEMENT AND SOFT SKILLS	25/09/2019	50	D S UNNIKRI SHNAN DEP UNIVERSITY EMPLOYMENT GUIDANCE AND BUREAU, SH
WORKSHOP ON BLOG CREATION	23/07/2019	50	DR. SEEJA K

[View File](#)

5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of student have passed in comp. exam
2019	CAREER AWARENESS CLASS	Nil	50	Nil
2019	KTET Orientation Class	Nil	50	24

[View File](#)

5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Preventior harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for gri
7	6	7

5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus	
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	N s pa
SNM COLLEGE MALIANKARA, SNMHSS MOOTHAKUNNAM	5	3	Daskalos Virtual Academy,Chalakydy www.mytuitionapp.com KEMS MANJUMMEL St.xaviers college for women Aluva Matha Senior Secondary School Thumpoly ,Alappuzha Peace International School, Ernakulam SH CMI PUBLIC SCHOOL, THEVARA.	

[View File](#)

5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined
2019	1	B.Ed	Education	CMFRI, COCHI CUSAT UNIVERSITY

[View File](#)

5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	5
SET	11
Any Other	3
Any Other	14
Any Other	7

[View File](#)

5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Numt

SPORTS DAY	COLLEGE LEVEL
INTERACTION WITH NANDAGOPAN PLAYBACK SINGER	COLLEGE LEVEL
ETHNIC WEAVES OF INDIA	COLLEGE LEVEL
ETHNIC DAY CELEBRATION	COLLEGE LEVEL
ICHIRI NERAM : SHORT FILM PRESENTATION SERIES	COLLEGE LEVEL
TALENTS DAY CELEBRATION	COLLEGE LEVEL

[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at natio level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student numbe
2020	PARTICIPATION	National	1	Nil	234

[View File](#)

5.3.2 - Activity of Student Council & representation of students on academic & administrative bodie the institution (maximum 500 words)

College Union Report 2019-2020 The Institute has students council in model parliament, represented and formed as the Students Union. The constituted through an election process as per the directives of University, Kottayam. The members of the college union include Chairma Vice Chairperson - Anu M V General Secretary - Abhijith K UUC - Pr Magazine Editor - Adwaith Suhas Arts Club Secretary - Jayalakshmi S Secretary - Nishil Jaison First Year Lady Representative -Navya Baby Lady Representative - Chinchila C U They function under the guidance advisor to college union, staff editor to magazine and staff coordina and games and are responsible for conducting the various activities o including Arts festival, Sports day, Annual tour, College day etc. Col and Arts Club was inaugurated by Nanda Gopan , famous Music Director singer Celebration on 16/10/19 Onam Celebration on 06/09/2019. Apart f conducts Arts and Sports competition and the selected students at encouraged to participate in the in the University Youth Festival and

5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

2205

5.4.3 - Alumni contribution during the year (in Rupees) :

42100

5.4.4 - Meetings/activities organized by Alumni Association :

Contribution of alumni to the growth and development of the institution. Alumni Association contributes towards development of the college by offering support services of the institution. The annual alumni meet is held on the second Saturday of January, which is a spectacular event when the different batches gather together to share their experiences and concerns. Many of former students enthusiastically participate in the every year. □ Alumni offer their healthy suggestions for institutional in the meetings. □ Alumni share their experience with students during program. □ The members of the Alumni Associations organise and active in seminars and other activities arranged for trainees. In the year 20 were 2 talks done by Alumni as part of VAYANAPAKSHACHARANAM and ANUSMARANAM. JITHA T H ASSISTANT PROFESSOR SNM TRAINNG COLLEGE and S ASSISTANT PROFESSOR SNM TRAINNG COLLEGE acted as the resource persons. association honors the students, teachers or the alumni members who notable accomplishments during the year. Its members serve the college persons in scholastic and co-scholastic activities. HONORED ALUMNI FC IN DIFFERENT FIELD/ AWARD WINNERS SANTHOSH CHITTELEDATH, SURESH J, JISHA NAKULAN, ANJU UNNI, N A CHANDRAN, DEVARAJA HONORED ALUMNI FOR ATTAINING PRASANTH A, DR. HAREESH KUMAR, DR. JENNI HARISHARMA □ Alumni play a role in the celebration of teacher's day every year. □ Four meetings were conducted in the year among which two were the usual general body meet and executive meeting. In this there was two special meet of batches of 1991-1992 batch on 7th September 2019 and 1980-1981 batch on 28th September 2019. □ There was a presentation on the impacts of Flood 2018 on the college named as Pralayavum Nammalum [ASSISTANCE FOR FLOOD RELIEF AND LIBRARY RENOVATION by the Alumni for the amount of 25000

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last year (in your own words)

Administration of the institution is organised based on the principle of decentralisation. The college management council comprises of the management members and heads of educational institutions meet occasionally to discuss matters regarding developmental activities of the institutions. It is made possible to have an appropriate and efficient organisation, implementation and evaluation of all activities by the various academic and administrative bodies. At the start of each academic year, staff council conducts a meeting and distribute charges to various clubs and cells functioning in the college to the faculty. Different committees are formed before the commencement of all programmes conducted in the college. The duties of each committee are distributed among the teachers. Students are assigned with duties of these committees under the leadership of teachers. Administrative works are distributed among the non-teaching staff. Staff council has a leading role in planning and executing different programmes in the college. curricular, co-curricular, extra-curricular and extension. The works are distributed among the staff very systematically. Principal gives directions for the proper functioning of IQAC. The IQAC coordinator distributes the work among the staff according to the nature of the work. The preparat

a collective work of all the staff. Each teacher is assigned with the criterion. One or two teachers are assigned to help that teacher for details. The service of the non-teaching staff are also ensured for functioning of IQAC. The institution started a new venture, "Grama Seva" under the patronage of HMDP Sabha, our management, in collaboration with Vadakkekara Grama Panchayat in this academic year. The programme aims at the development of fourth ward of Vadakkekara Grama Panchayath of the district through various initiatives. The advisory body of the programme includes representatives of local bodies, medical officer, agriculture officer, and a social official. Principal is the chief co-ordinator of administrative committee. A faculty is selected as the convenor and three other senior teachers are selected as co-coordinators. The members of the committee include representatives of all stakeholders like all teachers, college union chairperson, college union secretary, head accountant and college librarian. The activities are divided into five domains viz. environmental protection, citizenship awareness, mental health, language and culture and parenting. The charges of these areas are divided among teachers and non teaching staff. Students are also divided into groups and assigned the duties of each criteria according to their interest. The institution plans and implements the various programmes under their domain as a collective effort.

6.1.2 - Does the institution have a Management Information System (MIS)?

Partial

6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in)

Strategy Type	Details
Curriculum Development	The college follows the curriculum stipulated by Mahatma University, Kottayam. Senior faculty members of this college participated in the curriculum designing process of the parent university. Some of them are serving as members of Board of Studies of the parent university. They also serve in different academic bodies of the parent university and other universities. Our representatives raise their concerns in the concerned forums, to bring about changes and innovations in the existing curriculum. The college has a curriculum planning committee to plan the activities based on prescribed curriculum. A curriculum co-ordinator is there to co-ordinate the programme according to the plan.
Teaching and Learning	The classrooms are ICT enabled. LMS platforms are used for all transactions. The institution organised different workshops for teachers and students to familiarise with modern trends in education. Transaction like M-learning, Moodle, digital learning, media centre, subscription of e-journals, invited talks, laboratory, study tour, extended library working hour system, remedial teaching, regular internal assessment for meritorious students etc. are some of the initiatives taken to sustain quality in teaching-learning. The feedback on various aspects is collected from different strands of stakeholders. The use of well-framed schedules and proforma, which enables easy analysis and interpretation.

<p>Examination and Evaluation</p>	<p>Students are evaluated both internally and externally, their performance in learning. Indirect grading system evaluation as per the directions of M G university. On used for conducting class tests. The performance of students in curricular, co-curricular activities is evaluated. Internal marks are made available to students before university portal. University examinations precede examination that helps students to familiarise with examination environment. Feedback is provided after each for the improvement of students. The practical examination conducted very systematically based on the university</p>
<p>Research and Development</p>	<p>Institution has a research forum for promoting culture among faculty. The faculty is encouraged to attend workshops, conferences etc., presenting and publishing papers. Most of our faculty are Ph. D. holders. Their utilised to guide students in the field of research. They are encouraged to select diverse and innovative topics projects. The postgraduate students are oriented to research a systematic way. The scholarly assistance of external experts is ensured throughout students' research. The institution provides good infrastructural facilities technological assistance for research related activities</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>With a campus spread across 4.44 acres, the college infrastructure that adequately meets the curricular, co-curricular and extra-curricular requirements. The buildings and infrastructural facilities are well maintained and are in use. The classrooms are ICT enabled. The library is a KOHA. The library has about 13,000 books, reputed journals, e-journals and access to N-list. Surveillance system, addressing system, ICT lab and wi-fi connectivity, language health club, counselling centre, Multi-Media Centre, beautification, infrastructure and planning committee for proper academic and administrative functioning of the</p>
<p>Human Resource Management</p>	<p>The human resource of the institution is very effective for the proper functioning of the college. The works are distributed to the staff and students by considering their abilities and interests. Our faculty have represented curriculum development committees, Board of studies examiners, Scrutiny board etc. in parent university and other universities. The faculty members act as resource persons in seminars, workshops, conferences, invited talks etc. The our institution very actively participated in various social activities and social commitment like beach cleaning, grama sevana palam relief activities etc.</p>
<p>Industry Interaction / Collaboration</p>	<p>The college started a new venture, Grama Sevana Palam collaboration with Vadakkekara Grama Panchayath to promote the forward of the Panchayath. The college also have collaborated with various organisations like ALDI, All Kerala Training Council Association, Council of teacher educators and All India for educational research to enhance the quality of education</p>

	<p>services. Faculty members contribute their expertise resource persons in seminars, workshops, conferences, etc. conducted by other institutions.</p>
Admission of Students	<p>Admission to B. Ed. and M. Ed. courses are done according to University norms, Government rules and regulations. As per the notification, University announces the admission procedure and the directions of the university, college receives applications from candidates. Rank list based on the index mark is prepared using Office software in accordance with University regulations. Students are informed about their chance of admission through the software. Students after verifying all the necessary documents. The office offers help and guidance regarding the admission procedure through online and offline to the needy candidates wholeheartedly.</p>

6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	<p>The office is fully computerised and uses different web applications and interphases for its smooth functioning. SPARK is used for salary bills and related activities. The works related to staff is maintained through IFMS. Online centralised system "SARVA 3.0" is used for distribution of scholarships for students from SC and OBC communities. The library is automated with KOHA software for the smooth functioning of library. Biometric punching system is implemented to record the attendance of teachers and staff.</p>
Finance and Accounts	<p>The salary bills and other bills related to the payment of employees is done through SPARK, an integrated personnel management system. Accounts information system for employees in Government Office is used for account keeping and maintenance.</p>
Student Admission and Support	<p>The Rank list of the students during admission is prepared using Office software. All the classrooms are ICT enabled and use ICT during lesson transaction. Teachers engage students through online platforms like Google meet, Google Classroom, etc. Students are also encouraged to use ICT in their curricular and extra-curricular activities.</p>
Examination	<p>The university examination related entries are done through the portal of Mahatma Gandhi University, the affiliating university. The portal is used to enter the internal marks of students, generate tickets for university examination etc. Class tests and assignments are administered using online modes like Google forms, etc. in the classroom.</p>

6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fees of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided
2020	Nil	Nil	Nil

No file uploaded.

6.3.2 - Number of professional development / administrative training programmes organized by the teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Numl partic (Tea sta
2019	Changathi Training Programme	Nil	27/06/2019	28/06/2019	1
2019	Workshop on Moodle for Teaching Faculty	Nil	24/07/2019	24/07/2019	1
2019	One Day Workshop on M-Learning	Nil	28/09/2019	28/09/2019	1
2020	Workshop on Google Apps for Online Teaching	Nil	13/03/2020	13/03/2020	1
2020	National Webinar on Stepping into Digital Learning	Nil	22/04/2020	28/04/2020	1

[View File](#)

6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Program Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	1
Seven days workshop on Research Methodology and Inferential Statistics for Training College Teachers	2	12/11/2019	18/
Refresher Course in Media Studies	1	23/01/2020	05/

[View File](#)

6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	
Nil	Nil	Nil	

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
SLI, GIS, GPAI	SRBS, SLI, GIS, GPAI	e-grant, Student we

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

To monitor the financial expenditure, the college has an internal audit the management and an external audit by the Government. The staffs of the Deputy Director of Collegiate Education, Ernakulam audited the account from 24-07-2019 to 26-07-2019. All the transactions in the transparent. The funds are utilised very systematically by the institution audit objections raised were rectified.

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthrop year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received
No Data Entered/Not Applicable !!!	
No file uploaded.	

6.4.3 - Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Inte
	Yes/No	Agency	Yes/No
Academic	No	Nil	Yes
Administrative	No	Nil	Yes

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

1. Sanctioned fund for maintenance of computers, laptops and other equipment 2. Allocated fund for Grama Sevana Padhathi 3. Provided w support for all the endeavours of the institution.

6.5.3 - Development programmes for support staff (at least three)

1. Yoga club 2. Awareness class on Covid - 19 on 14-02-2020 by Sree Na College, Chalakka. 3. Awareness class on India post payment bank serv: 2020 by Post office, Moothakunnam. 4. Awareness class on women's m related problems and health hygiene on 8-03-2020 by ZIMAR hospital,

6.5.4 - Post Accreditation initiative(s) (mention at least three)

1. Action plan for the academic year was prepared, timely appraised a 2. Students with special needs are identified and necessary support according to their requirements 3. Workshops for teachers are organis online question bank for 1st semester B.Ed. programme of Mahatma Gandl 4. Teachers are encouraged to publish research works.

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal

b)Participation in NIRF

c)ISO certification

d)NBA or any other quality audit

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Durati
2019	IQAC meeting	06/06/2019	06/06/2019	06/06,
2019	IQAC meeting	26/06/2019	26/06/2019	26/06,
2019	IQAC meeting	30/09/2019	30/09/2019	30/09,
2019	IQAC meeting	06/12/2019	06/12/2019	06/12,
2020	IQAC meeting	12/03/2020	12/03/2020	12/03,
2019	Academic and administrative audit	06/06/2019	06/06/2019	06/06,
2019	Feedback analysis	06/12/2019	06/12/2019	06/12,
2020	Grama Sevana Padhathi	27/01/2020	27/01/2020	31/05,
2019	One day workshop on M - learning	28/09/2019	28/09/2019	28/09,
2020	National Webinar on Stepping into Digital Learning	22/04/2020	22/04/2020	28/04,

[View File](#)**CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institutor

Title of the programme	Period from	Perioc
Health & Hygiene class by Dr Sherly Mary ,Gynaecologist ,Cimar Fertility Centre,Kochi	06/03/2020	06/03/
Conducted a Kaviyarangu in connection with International Women's Day in which women poets from various parts of Kerala participated which ensured the women empowerment in literature	06/03/2020	06/03/
Do It Yourself(DIY) a programme conducted to conscientise women on health and appearance which may boost their confidence.The programme was lead by Smt Indu Amritaraj	14/01/2020	14/01/

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy s
Biogas plant maintained, Rain water Harvesting, Use of LED ,Plastic declared, Observing green protocol recommended by Government of Kerala

glass plates, Observation of ozone day, Visit to Abhayaranyam to know n environment and to protect it Percentage met 5

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Numb
Ramp/Rails	Yes	
Physical facilities	Yes	
Provision for lift	No	
Ramp/Rails	Yes	
Braille Software/facilities	Yes	
Rest Rooms	Yes	
Scribes for examination	Yes	
Special skill development for differently abled students	No	
Any other similar facility	Yes	

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues address
2020	1	Nil	15/01/2020	1	Interaction with Artisans	To get a awareness a our rich tradition culture so preserve & transmit c culture
2020	1	Nil	16/01/2020	1	Muziris visit	To get a awareness a our rich cultural heritage & history of locality thereby appreciate traditio
2020	1	Nil	06/01/2020	3	Interviewing Folk Artists in our locality	To get & knowledge a various lo art forms

						artists and appreciate transmit th art forms next genera
2020	Nill	1	15/01/2020	1	Beach Cleaning	To clean t untidy beac our local: and to help cleaning workers, the inculcat environmen consciousn
2020	Nill	1	27/01/2020	1	Grama Sevana Padhathi- Adoption of a ward in our locality	To help o local commu and to arra: programmes improve th life styl:
2020	Nill	1	05/03/2020	1	Grama Sevana Padhathi-Second Stage-Lending Library, Antidrug Awareness class, Postal Banking Awareness class, Yoga Class, Cloth Bag Making Class	Various ar that need thrust ar developme were identi and place under fin heads an arranged programmes the improve of such ar
2020	Nill	3	14/01/2020	1	1)Cloth Bag and Pamphlet distribution 2)Flash-mob Bye Bye Plastic 3)Helping Hand to Paliative Care-Bedsheet Distribution	To motiva people t reduce usag plastics an promote cl bags, To get awreness negative im of extensi: use of plastics, imbibe th value of l and empat towards hu beings

[View File](#)**7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders**

Title	Date of publication	Follow up(max 100 words)
Hand Book Calendar 2019-2020 General Rules of Discipline	10/06/2020	The handbook of our Institution includes Daivadas Prayer penned by the great Sree Narayana Guru rendered as our college prayer. Our mission and clearly stated in the handbook. The ushering integrated and mature personality who always upholds of universal brotherhood and sustainable progress is the ultimate mission of our institution. Our challenge hard to achieve our vision. Our objectives are clearly in the handbook. General rules of discipline is clearly in it. It clearly states the rules to be obeyed to achieve our mission and vision. Students and follow these rules. Ethics committee guideline detailed in the handbook

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Num
1) Vigilance Awareness Day	11/10/2019	11/10/2019	
2) Rashtriya Ekta Divas	30/10/2019	30/10/2019	
3) Smiling Campus	06/03/2020	06/03/2020	
4) Kesadanam-Snehadanam Hair donation Camp	04/02/2020	04/02/2020	
5) National Science Day Celebration	28/02/2020	28/02/2020	
6) Chandrayaan-2 live launch	22/07/2019	22/07/2019	
7) Ethnic Day	19/12/2019	19/12/2019	
8) EBSB Day-Eka Bharath Sreshta Bharath	28/02/2020	28/02/2020	
9) Ellavarkkum Oraksharam	06/02/2020	06/02/2020	
9) Hiroshima Day	06/08/2019	06/08/2019	

[View File](#)**7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)**

1) Using LED Lamps 2) Reduce, Reuse, Recycle-To control plastic use 3) Harvesting 4) Bio Gas plant Maintained 5) Conducting Awareness Program on the use of eco friendly products 6) Observing Green Protocol recommended by Government of Kerala

7.2 - Best Practices**7.2.1 - Describe at least two institutional best practices**

BEST PRACTICES BEST PRACTICE 1: VALUE BASED INITIATIVES (VBI) 1. The practice : VALUE BASED INITIATIVES (VBI) 2. The context that required of the practice : It is the mission of our Institution to provide educational sessions of society, thereby uplifting them and instilling

capability to shoulder responsibilities and turn out to be better citizens in the future. The values upheld by our Institution are grounded on the ten philosophies of the great Sree Narayana Guru, which is mainly to provide weaker sessions in our society and community at large. Many events are organized every year by our Institution keeping the preachings of the guru in the forefront.

3. Objectives of the practice : Various programmes are organized by the Institution desirable for a better living in the society to inculcate values like social, cultural, personal, national, scientific, environmental etc. Students are equipped with knowledge of values through various programmes including seminars, talks, awareness programmes, club activities, important day celebrations, festivals, health and physical education classes etc. Values like compassion, humanity, truthfulness, faithfulness, love, mutual respect, co-operation etc. all are developed by indulging in the diverse events brought forward by the Institution. Some of the objectives are listed below: • To act upon the teachings of the Institution that based on the teachings of the great Guru • To do good pertaining to society and the Universe at large. • To develop a sense of social living and intervene in societal needs. • To develop self-esteem and confidence while working for the society. • To spread the values inculcated through various spheres of society. • To inculcate values pertaining to patriotism and national obligation.

4. The Practice: SNM Training College conducted a programme for cancer patients. Through active participation from the staff, the teaching and student fraternity, the event could spread the reverberating value of compassion for fellow human beings. The cancer patients were from all over the hair collected from various sections of the society. The programme was undertaken to instill in the students the values of sympathy and love. The programme would have a positive impact for the cancer patients under treatment. The institution conducts programmes commemorating days of national importance like Independence Day, various heads of various clubs. Kargil Vijay Divas, Hiroshima Day, National Day, Rashtriya Ekta Diwas, National Science Day, Ethnic Day Teachers Day, etc. among a few of the programmes conducted. These programmes inculcated national values among children. The values like integrity, transparency and fight against corruption were acquired by celebrating vigilance awareness week. The morning assembly conducted on a daily basis includes spread of values through programmes for the Day presented. Days of special importance are focussed upon and activities related to these are organised. Importance is given to bring about religious harmony by incorporating elements from various religions during the morning assembly. The campus was announced as the 'smiling campus' to spread the positive energy. As part of Ek Bharat Shreshtha Bharat Cultural Exchange Programme 'Karnataka' students were introduced to the world of ethnic weaves, language, dance, music of Himachal Pradesh to provide a sense of consciousness and appreciation of the rich and varied cultural heritage of Himachal Pradesh.

4. Obstacles faced and strategies adopted to overcome them : Only 19 persons donated their hair for the Kesadanam-Snehadanam hair donation camp, This is a small number when compared to the previous year's camp. This may be due to lack of enough publicity for the programme in advance. So next year onwards we planned to give publicity before.

6. Impact of the practice : This practice helped to instill social responsibility and responsibility in our prospective teachers. Through these they could develop social commitment as nation builders. These practices acted as a platform for knowledge sharing and value inculcation for both teachers and students.

Persons for further details: The Principal, SNM TRAINING COLLEGE, MOORVEDI

PRACTICE 2: SOCIAL RESPONSIBILITY INITIATIVES (SRI) 1. Title of the pra

RESPONSIBILITY INITIATIVES (SRI) Social activities in college give the opportunity to observe how other people act in these situations. It gives an opportunity to observe behaviors that we want to emulate or behaviors we wish to avoid. Through observations and experiences, you can learn new ways to handle yourself in various situations. These skills will benefit you as you pursue a career and interact with people who interest and inspire you. Often, such activities provide a platform with opportunities to develop leadership, social responsibility, communication skills, volunteerism, and employment experience. It aims at developing among students a sense of participation in nation building through Social Work. The college has always kept in mind its vision to empower students to respond to the needs of society in a positive way.

2. The context that required the initiative: Our college is situated in a rural society which needs much attention in all sectors of life. Even though many educational facilities are present in the locality, parents are unaware of the current happenings in society. We have inculcated environmental consciousness, reading habit, health practices, and we have arranged programmes.

3. Objectives of the practice

1. To develop a sense of compassion, love and sacrifice towards fellow creatures.
2. To develop the sense of cooperation and mutual respect.
3. To help students develop a concept of selfless service and empathy.
4. To enable students to develop leadership, teamwork and administrative skills.
5. To make students familiar with the concept of authority, accountability and responsibility.
6. To increase the consciousness of the students by providing them opportunities to work with the people.
7. To develop an awareness and knowledge of social realities and concern for the well being of the community and engage in creative and constructive social action.
8. To mould socially conscious and responsible individuals.

Practice A major programme undertaken by SNM Training College as part of its extension club functioning in the college was the adoption of a ward in the community, termed as Grama Sevana Padhathi. Various areas that needed attention for development were identified and placed under five heads. Students were divided into these five categories under the stipulated faculty members. The objective was to identify the needs of the immediate society and to arrange programmes for the improvement of the village area as such. Various other activities like cleaning the nearby beach premises, hospital cleaning, distribution of pamphlets to promote a plastic free atmosphere, etc. were conducted. These activities help students to develop values like co-operation, universal brotherhood and social responsibility.

- **Planning:** Every programme begins with a common planning meeting where all staff members come together. Staff in-charges are designated by the staff council after a common planning meeting. The first session involves choosing leaders and workers.
- The students are then divided into various committees, based on the requirements of the programme.. This is then documented .
- **Implementation:** The sub-committees coordinated by the Coordinators implement the programme. • **Monitoring:** The Coordinators and leaders assisted by staff-incharges.
- **Evaluation:** At the end of the programme an evaluation session is mandatory. During evaluation a feedback is given from each committee. They report on what went right and wrong and suggestions for the programmes can be made better.
- **Reporting:** The Documentation committee prepares a report from planning to evaluation and hands over the report to the staff council.

5. Obstacles faced if any and strategies adopted to overcome them :

- Lack of awareness interrupted our grama sevana padhathi very much. We are forced to change our programmes. But we have arranged so many other relevant programmes. •

tend to opt for one kind of committee consistently- e.g. documentation
 Every effort is taken that students are exposed to different types of
 Resources required : Time and Space for planning and evaluation, lea
 teachers and students Contact Persons for further details The Prin
 Training College, Moothakunnam

Upload details of two best practices successfully implemented by the institution as per NAA
 institution website, provide the link

http://snmtrainingcollege.org/assets/img/BEST_PRACTICES_2019_

7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision,
 in not more than 500 words

The distinctiveness of the institution lies in its vision that is to
 through education- which is based on the teachings of the great Sree
 Importance is given to the values of Universal Brotherhood and Charit
 achieve this, various programmes like hair donation, Kargil Vijay Div
 Day, Independence Day, Rashtriya Ekta Diwas, National Science Day, I
 Teachers Day, Environment Day etc. were held during the academic
 institution always focus on spreading the rich cultural heritage of c
 our upcoming generations. Ek Bharat Shreshtha Bharat Cultural Exchan
 'Kera-Chal provided a sense of consciousness and appreciation towards
 varied cultural heritage of Himachal Pradesh. Our students are train
 capable citizens having the power to eradicate social evils, illiterac
 their interactions with society at large. Institution tries to incu
 trainees the skills and attitude to serve the community and nation.
 Padhathi was planned to identify the needs of the immediate society a
 various programmes for their upliftment. The social commitment also
 through the extension activities like hospital cleaning, cleaning the
 etc. The practices would impart in them a sense of freedom and indepen
 empower their life through a process of development which is life-
 impact. The prospective teachers of our Institution were familiarise
 trends in technology and environmental education. Environmental cons
 created by making the campus eco-friendly and plastic free. The pra
 impart in them a sense of freedom and independence that can empower
 through a process of development which is life-long in its impact. Our
 equip the teacher trainees to propagate the idea of educating the
 liberation from ignorance and superstitions. The main focus of the in
 always on the progress and prosperity of the locality and backward
 providing quality education for all. The College encourages its facult
 to participate in seminars and conferences and promote a holistic tea
 environment.

Provide the weblink of the institution

http://snmtrainingcollege.org/assets/img/Institutional_Distinctiveness

8.Future Plans of Actions for Next Academic Year

Our institution always strives to achieve our vision-to be enlightened
 education- which is based on the teachings of the great Sree Narayana
 academic year the IQAC of our institution , chalk out the plan of acti

year ahead by considering the feedback and suggestions from the various and based on this vision of providing an environment to the students to enlightened through education. Our institution's future plan for the next given thrust in the following aspects. Our Institution is planning to give prominence to orient the students to online teaching learning modes which need of the hour in the post Covid-19 pandemic period. We are planning a webinar series on various topics of significance, a National level seminar in 2020 and also an International conference in the coming academic year. Our Institution envisions a Life Oriented Education that empowers students with responsibility in every socially relevant issue. To enhance the social skills of students, our Institution is planning to give more opportunities of social interaction through community oriented outreach activities. We also plan to give a boost to our ongoing project 'Gramasevana Project' by signing a function with our Vadakkekara Grama Panchayath for adopting a ward and to involve in various community extension and engagement related activities. Our plan is to conduct various activities related to five major domains, like Parenting, Counselling, Health and Hygiene, Environmental Protection, Developing Civic Sense, Supportive Learning, and Addressing Problems of students in the ward etc. The main focus of the institution is always on the progress and prosperity of the locality and backward communities by providing quality education for all. To Promote involvement of faculty members, curricular development programmes and other educational endeavours at various levels and sectors of education and to enhance research practices among faculty members, are some of the thrust areas of future plans of our Institution. Our Institution is giving thrust to encourage teachers to involve in organized activities like participating in seminars, workshops, curriculum development activities, to publish research articles in UGC approved peer reviewed journals and to encourage them to present paper in national and international seminars. The institution is paying special attention to inculcate values in the students at every opportunity by continuing the practices of celebrating days of National and International importance. Our Institution has a plan to ensure the services of Alumni, Industrialists, PTA, to enrich the teacher education programmes rendered by the Institution and to endorse ecofriendly practices among student teachers. Our Institution has been selected for a grant of Rs.2 crores as part of RUSA Phase II. A detailed proposal has been formulated by strictly following the guidelines and by considering several aspects including the master plan of the college and the action plan prepared by the IQAC in the light of recommendations and suggestions provided by the NAAC peer team of the college and also to overcome the challenges posed by the flood that swept over Kerala in August 2018.