



Yearly Status Report - 2015-2016

Part A

Data of the Institution

1. Name of the Institution	S. N. M. TRAINING COLLEGE
Name of the head of the Institution	Dr M P Anitha
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04842482084
Mobile no.	9446613304
Registered Email	snmtrainingcollegemkm@gmail.com
Alternate Email	drmpanitha@yahoo.co.in
Address	SNM Training College, Moothakunnam
City/Town	Ernakulam
State/UT	Kerala
Pincode	683516

2. Institutional Status

Affiliated / Constituent	Affiliated
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Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr K S Krishnakumar
Phone no/Alternate Phone no.	04842482084
Mobile no.	9995905060
Registered Email	kkalathil@gmail.com
Alternate Email	iqacsnmtc@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://snmtrainingcollege.org/assets/img/downloads/IQAC/
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://snmtrainingcollege.org/assets/img/downloads/SNM-Training-Calendar-2014-2015.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	82	2007	31-Mar-2007	31-Mar-
2	B	2.85	2015	31-Dec-2015	31-Dec-

6. Date of Establishment of IQAC	31-Mar-2007
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/beneficiaries
IQAC Meeting	06-Jun-2015 1	8
IQAC Meeting	05-Sep-2015 1	8
IQAC Meeting	23-Nov-2015 1	12
IQAC Meeting	23-Mar-2016 1	8
Feedback Analysis	23-Mar-2016 1	8
One day learning disability detection programme awareness class	28-Nov-2015 1	20
Activities based on the preachings of Sree Narayana Guru	10-Dec-2015 1	21
Programme related to cultural heritage	11-Dec-2015 1	21
One day orientation programme on NAAC re-accreditation: Institutional Preparation and Prospectus	24-Nov-2015 1	12

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/ Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration
No Data Entered/Not Applicable!!!			

No Files Uploaded !!!

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Foster research practices among teachers Created awareness classes on inclusive practices for teachers. Augmented Reaccreditation awareness a faculty and college Enhancing value outlook among students for developi vision mission of college save Awareness about heritage studies

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To continue the practices of celebrating days of National and International importance.	National and International Days were celebrated with due pedagogical importance.
To enhance value added programmes like Add-on courses, soft skill Development, etc.	Continued the existing two Add-on Certificate courses on Educational Technology and Guidance& Counselling
To enhance research practices among faculty members	Faculty members were involved in res practices like Doctoral Degree and educational enquiry practices.
To provide varied experiences to the teacher trainees related to teacher education	Organised seminars and pupil activi related to curricular and cocurricul aspects.

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	28-Dec-2015
16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2016
Date of Submission	17-Mar-2016
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The institution has an MIS in place and its activities are the following • Preparation of internal marks using soft Online submission of internal marks • Salary bill submission through SPARK • egrant facility provided to students • Recording and storage of college activities • Storage of different publications like class magazines in digital format • Updating college website with latest information

Part B

CRITERION I - CURRICULAR ASPECTS

1.1 - Curriculum Planning and Implementation

1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. Exp

When M G University introduced the two-year B Ed Degree programme, several doubts regarding the delivery, assessment, grading, evaluation order to remove these doubts, the faculty members attended various arranged by the University. The college prepares Annual academic calendar plan, weekly time table for each course every year so the curriculum transacted appropriately. For the effective curricular delivery student strategies integrating ICT based packages and instructional materials learning, online submission of student works, online feedback, M learning, SNC, value education etc were utilized. Practice based activities are year proposition which includes seminars, workshops debates, team assignments, micro teaching, criticism classes, simulated macro-classroom teaching at schools and the like to keep the student teachers active dynamic all through the academic year. The institution arranges many programs to energize the student teachers to practice modern teaching learning strategies like, debate, seminar, team teaching, brainstorming, peer teaching, collaborative learning and the like. All the micro teaching classes pass through pre-planning, execution of class, observation, recording, feedback and reflection plan, reteach, and all these phases are recorded, discussed and done promptly. At end of the program a competency profile of each student is prepared along with the video recording of a specimen teaching of the student works of students including Documentary and short film are properly documented.

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma	Dates of	Duration	Focus on
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	Courses	Introduction		employability/entrepreneurship
	Nil	Nil	0	Nil

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Int
Nil	Nil	Nil

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1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implement affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/E System
BEd	B Ed two year	01/07/2015

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma C
Number of Students	Nil	Nil

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Studer
Educational Technology	01/08/2015	25
Guidance and Counselling	01/08/2015	12

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1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Internships
BEd	Induction	50
BEd	Educational Psychology project	50
BEd	Project on social issues	50

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1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students	
Teachers	
Employers	

Alumni

Parents

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the ins (maximum 500 words)

Feedback Obtained

The institution collects feedback on courses, teachers and curriculum student teachers through informal discussions, during mentoring period and counseling sessions, meetings of students union, committees of var and by using the feedback forms. Feedback is also collected from the h as supervising teachers of practice teaching schools through informal and by using the student evaluation schedule. The feedback about the p of the students in particular and curriculum transaction in general ar discussed by the external examiners in the luncheon meetings conducted practical examination. The institution has developed a schedule which students for collecting feedback about the programme every year and th are analysed in the staff meeting to identify the hard spots. The resp students in the feedback proforma as well as the feedback collected fr stakeholders are analyzed and discussed in the Staff Council and IQAC the areas to be improved. On the basis of analysis of feedback in prev certain measures were taken for improvement in the teaching-learning p are listed below Alloting more time for use of library and ICT lab the use of technology Training in exploring library resources especi sources Arrange enough platforms to practice presentation skills

CRITERION II - TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received
MEd	Education	50	16
BEd	Education	50	369

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2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses
2015	50	16	12	3

2.3 - Teaching - Learning Process

2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms
15	15	15	11	11

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

The Institute has mentoring arrangements. All the faculty members guide the student teachers, strong and weak points which they do through informal contacts with the wards and provide need and personal counselling individually. The students of the college based on the option have a mentor assigned to solve their problems (Educational, Social, Personal, Emotional and Spiritual). Even are badly in need of help counselling is offered.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor
66	15	

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No.
17	14	3	Nil	

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship from Government or recognised bodies
2015	Dr k S Krishnakumar	Assistant Professor	Rashtravibushan achievers gold s
2016	Dr K S Krishnakumar	Assistant Professor	Mother Teresa Pr

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2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of semester-end/ year- end
BEd	Nil	Nil	29/02/2016	Nil

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2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (25

Student evaluations are continuously done through class tests, assignments, seminars, projects, quiz, programmes, debates, brainstorming, buzz sessions. The performance of the students in all these activities are evaluated not only through teacher evaluation but also through peer evaluation. All the faculty members use the spread sheets to systematically evaluate the course on set criteria wise evaluation of each student. Hard copies of which are documented for future reference. The continuous comprehensive evaluation records are prepared and kept by each faculty member. Internal assessment comprises the of following components- Assignment projects, Test papers, Attendance. Participation in sports and cultural activities are internally assessed. The assessment and marks of these activities are kept in the separate course named common practical work. This includes child science, Music and Art education, Health and Physical education. ICT is used for the preparation of question papers, evaluation schedules, grade sheets and analysis of student performance. ICT is used to download admit card for university examinations. Internship reports are submitted online to the university through examination portal. Video recording for evaluation of micro teaching classes is ICT based. The overall quality of the teaching learning and other activities are conducted by the faculty members through the video cameras and the announcements done through the announcement system. The power point presentations and assignments are prepared using ICT is an important criterion for evaluation. All student activities and performances are supervised and timely evaluation and correction are done promptly by the teachers in charge of various activities. The student is encouraged to evaluate their performances by themselves through peer evaluation. All student activities such as morning assembly club activities, newspaper publication, quiz programmes, debates, video presentations, cultural programmes, sports, communal activities, national days' celebrations etc are given appropriate weightage.

2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related matters

The academic plan for an academic year is prepared by the faculty members. M. G. University curriculum at the start of every semester after discussion with the teaching staff council meeting. An academic calendar based on this plan is prepared and distributed among the students. The faculty members are assigned various responsibilities based on this academic plan. The facilities of the schools selected for practice teaching will be discussed with school authorities before sending the students to schools. The practice teaching section is organized in such a way that suit with the academic activities of the selected schools. Suggestions from practice teaching schools are considered for the improvement of the performance of the college.

2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://snmtrainingcollege.org/assets/img/downloads/PROGRAM_OUTCOMES.pdf

2.6.2 - Pass percentage of students

Programme	Programme	Programme	Number of students appeared	Number of students passed
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Code	Name	Specialization	in the final year examination	in final year examinatio
Nil	Nil	Nil	Nil	Nil

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2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design questionnaire) (results and details be provided as weblink)

http://snmtrainingcollege.org/assets/img/feedback/Feedback_Analysis%20

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received
Nil	0	Nil	0	

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3.2 - Innovation Ecosystem

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia practices during the year

Title of workshop/seminar	Name of the Dept.
NAAC Reaccreditation : Institutional preparation prospectus	SNM Training College, Moothakunnam

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award
Gold Star Award	Dr K S Krishnakumar	All India Business development Association	20/11/2019

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3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of (
0	Nil	Nil	Nil	Nil	

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3.3 - Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
0		

3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarde
0	Nil

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Fa
National	Education	2	Nil
International	Education	1	Nil

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3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Proceedings per Teacher during the year

Department	Number of Pu
SNM Training College, Moothakunnam	3

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3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation in Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number excludi
Nil	Nil	Nil	Nil	Nil	Nil	

No file uploaded.

3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional mentioned in t
Nil	Nil	Nil	Nil	Nil	Nil	Nil

No file uploaded.

3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	
Attended/Seminars/Workshops	Nil	Nil	

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3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, co Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students in such a

Campus Cleaning	Nil	12	5
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3.4.2 - Awards and recognition received for extension activities from Government and other recogn during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of studen
NIL	Nil	Nil	Nil

No file uploaded.

3.4.3 - Students participating in extension activities with Government Organisations, Non-Governm and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Numl parti
World Environment Day	Eco Club	Herbal garden and drama Bhoomikkayi	1	
World Ocean Day	Eco Club	Awareness program	1	
Swatch bharat	SNM Training College, Moothakunnam	Cleaning Campaign	12	

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3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during

Nature of activity	Participant	Source of financial support
NIL	Nil	Nil

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3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, shari facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duratio
INTERNSHIP	FIELD INTERNSHIP	SNM High school, Moothakunnam SNM TTI Moothakunnam SNM HSS Moothakunnam SNM Secondary school, Moothakunnam SNM TC, Moothakunnam	20/01/2016	18/02/2

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3.5.3 - MoUs signed with institutions of national, international importance, other universities, industries etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated
Nil	Nil	Nil	Nil

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CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure
94081	94081

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	

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4.2 - Library as a Learning Resource

4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year
KOHA	Partially	20	

4.2.2 - Library Services

Library Service Type	Existing		Newly Added		
Text Books	25639	34980015	Nil	Nil	25639
Reference Books	5000	1500000	Nil	Nil	5000
Journals	50	50000	Nil	Nil	50
CD & Video	2500	25000	Nil	Nil	2500
Weeding (hard & soft)	18500	3500000	Nil	Nil	18500

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4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Library Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launch
NIL	Nil	Nil	Nil

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4.3 - IT Infrastructure

4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Ava Banc (MBP)
Existing	74	1	1	3	1	1	2	
Added	0	0	0	0	0	0	0	
Total	74	1	1	3	1	1	2	

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre facility
NA	Nill

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure maintenance faci
No Data Entered/Not Applicable !!!			

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available institutional Website, provide link)

Our college gives prime priority to the holistic development of the s underlined in the Vision statement of the college. The college has a b of 4676.6m2 sq feet in the campus of 4.44 acres of land registered in the college. Well maintained Laboratories- Science, Mathematics, Ps Language, Computer and Physical Education laboratories are available college in addition to the subject classrooms. The college has a well system whereby physical, academic and support facilities are system monitored, maintained and optimally utilized. Utmost care is given f utilization of the physical, academic and support facilities availab verification of inventory is done annually, and suitable additions, r repairing and upgradation are carried out, in accordance with the requ the learners. Every year the recommendations for upgradation of facilit on the basis of feedback from various stakeholders and suggestions by council. The Library Advisory Committee monitors the developments in t and meets annually to suggest new initiatives and purchases. Staff ar record their recommendations and suggestions for the availability of journals, based on which action is taken. The sports courts, grounds, fitness centre are maintained and upgraded as per requirements. These

are open to the staff and students. Common Playground are shared with institutions as well. In addition, these facilities host various Inter and State level matches. Every Year the Infrastructure of the Institution is shared for accommodating the artists at the time of the Temple Festival. A playground is provided for the conducts of different inter school and collegiate competitions. Research scholars and students of different Universities share our facilities in the Psychology Lab and library. The seminars available in the Institution are often shared by Mahatma Gandhi University. The conduct of B.Com examinations. Our Physical Infrastructural facilities for the conduct of Kerala Public Service Commission Examinations. The institution employs contract staff to maintain the computer labs and also to maintain the facilities clean and neat.

<http://snmtrainingcollege.org/infrastructure.html>

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	
Financial Support from institution	Dr. Sukumar Azhikode prize Prof. V.K. Sugathan Award Prof V.K. Sugathan Endowment Prof Viswesari Amma Memorial gold Medal, Prof E.V Sarala Memorial Prize Prof P.V. Suraj Babu award , College Union Awards	
Financial Support from Other Sources		
a) National	EGrantz (1. Reimbursement of Tuition Fee, Special Fee , Exam Fee 2. ABLC)	
b) International	Nil	

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5.1.2 - Number of capability enhancement and development schemes such as Soft skill development coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agency
Career talk	12/06/2015	50	Kerala
Teaching Competency Development	07/09/2015	50	Ass
Historical heritage movement	11/12/2015	50	Heri

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5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered

institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the con exam
Nil	Nil	Nil	Nil	Nil

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5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Preventor harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for griev
15	15	5

5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus	
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated
No Data Entered/Not Applicable !!!				

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5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined
2016	11	UG	Arts/Science UC college, Aluva	Nil

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5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
SET	8
Any Other	15

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5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Arts Day	College level	50

Sports day

college level

50

[View File](#)**5.3 - Student Participation and Activities**

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at nation level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number
2016	nil	Nil	Nil	Nil	Nil

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5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies of the institution (maximum 500 words)

The Institute has student's council in the form of model parliament, and formed as the Students Union. The Council is constituted through a process as per the directives of the M.G. University, Kottayam. The members of the college union include Chairman Vice Chairperson General Secretary Magazine Editor Arts Club Secretary Woman Representative Sports Secretary MEd Representative Class Representatives (7 optional students) function under the guidance of the staff advisor to college union, staff magazine and staff coordinator of sports and games and are responsible for conducting the various activities of the College including Arts festival, day, Annual tour, College day etc

5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

1908

5.4.3 - Alumni contribution during the year (in Rupees) :

36900

5.4.4 - Meetings/activities organized by Alumni Association :

The Alumni Association contributes towards development of the college through all forms of support services of the institution. The annual alumni meet is held every year on the second Saturday of January, which is a spectacular event where the members from different batches gather together to share their experiences and express the concerns. Many of former students enthusiastically participate in the annual meet every year. The annual Alumni meet was conducted on 9th January. The first admitted student Sri T Sathyasheelan Sir inaugurated the annual meet. Alumni offer their healthy suggestions for institutional development during the meetings. Alumni share their experience with students during orientation. The members of the Alumni Associations organise and actively participate in seminars and other activities arranged for trainees. The alumni also

honours the students, teachers or the alumni members who have made accomplishments during the year. Its members serve the college as resource in scholastic and co-scholastic activities. HONORED ALUMNI FOR PROFESSIONAL DIFFERENT FIELD/ AWARD WINNERS AND FOR ATTAINING Ph.D DEGREE The following members were honored for their achievements. N.D. Pyloth- National Award for Best Teacher in 1997 K. Raveendran - State Award Winner for Best Teacher in 1996 Indira Teacher - Sree Narayana Sahithya Parishad Award M V M Rashtrapathy Silver Medal Award Jayathambika - Best Lioness in 2007 Viphul Murali - Best Teacher Award in 2010 and Ph.D from M G University. Dr.P.S. Susmitha - Ph.D in Education

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last year (in 100 words)

Administration of the institution is organised based on the principle of decentralisation. The college management council comprises of the members of the council members and heads of educational institutions meet occasionally to take decisions regarding developmental activities of the institutions. It is made possible by the appropriate and efficient organisation, implementation and evaluation of the activities by the various academic and administrative staff. At the starting of all academic year, staff council conducts a meeting to discuss the charges of different clubs and cells functioning in the college to the staff. Different committees are formed before the commencement of all projects conducted in the college and the duties of each committee are distributed among the teachers. Students are also assigned with duties of these committees. The leadership of teachers. The administrative works are distributed among the teaching staff. Student council has a leading role in planning and implementing different programmes including curricular, co-curricular, extra-curricular and extension.

6.1.2 - Does the institution have a Management Information System (MIS)?

Partial

6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission to B. Ed. and M. Ed. courses are done according to the M G University norms and Government rules and regulations as per the government notification, University announced the admission procedure through leading newspapers and through the prospectus describing all the eligibility criteria. The reservation norms are published online through university website. Based on this college receives application from candidates and a merit list is published based on the index mark prepared by the University regulations. The students are informed about the chance of admission and admit students according to the merit list after verifying all the necessary documents. The college

	<p>help and guidance regarding the admission process through online and offline to the needy candidates wholeheartedly.</p>
<p>Industry Interaction / Collaboration</p>	<p>The college have local collaboration with Grama Panchayat, All Kerala Training College Teachers Association, Co-operative teacher educators and All India association for educational research to enhance the quality of educational services. Members contribute their expertise by acting as resource persons in seminars, workshops, conferences, invited talks etc. by other institutions.</p>
<p>Human Resource Management</p>	<p>The human resource including teaching staff, non-teaching staff and the students are very effectively used for the functioning of the college. It also helps to fulfil the commitment of the college. The works and duties are distributed to the staff and students by considering their special abilities and interests. Our faculty have representation in curriculum development committees, Board of studies, Board of Examiners, Scrutiny board etc. in parent universities and other universities. The faculty members act as resource person for seminars, workshops, conferences, invited talks etc. Our students have participated in different extension activities.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>With a campus spread across 4.44 acres, the college has adequate infrastructure that adequately meets the curricular, co-curricular and extra-curricular requirements. The growth of infrastructure is in tune with the growth in academic activities. The buildings and other infrastructural facilities are well maintained and are put to optimum use. In Library automation, office automation, ICT lab and wifi internet facility, health lab, mini health club, counselling centre, e-journal, Media Centre, campus beautification, infrastructure audit committee etc are the measures to keep infrastructure and resources vibrant.</p>
<p>Research and Development</p>	<p>Faculty members and students of the college are encouraged to do research in diverse fields. The faculty is encouraged to pursue their quest of research by allowing them to attend seminars, workshops, conferences etc. Nine of our faculty are Ph.D holders and others are pursuing it. Their expertise is utilised to guide the students in the field of research. The B. Ed. students are encouraged to select diverse and innovative topics for their projects. The postgraduate students are oriented to research in a systematic way. The scholarly assistance of external and internal experts is ensured throughout the research process. The institution provides good infrastructural facilities and technological assistance for research related activities.</p>
<p>Curriculum Development</p>	<p>Senior faculty members of this institution participate in the curriculum designing process of Mahatma Gandhi University, Kottayam. Some of them are serving as members of Board of Examiners and many of them serve in academic bodies of the University. Board of Examiners, Curriculum Revision Committee and other committees of various universities of Kerala. Our representation</p>

	raise their voice in the concerned forums, to bring about changes and innovations in the existing curriculum. The various suggestions are presented by our faculty members, who attend curricular development seminars, workshops
Teaching and Learning	The teaching- learning process focuses on learner- pedagogy. The classrooms are ICT enabled and the students are encouraged to use them. The faculty are encouraged to participate in various faculty development programmes to modern teaching technology and encouraged to implement new ideas in the classrooms. Multi- media centre, subscription to journals, seminars, invited talks, language laboratory, tour, extended library working hours, mentoring system, peer teaching, additional tips for advanced learners, regular assessments etc are the some of the initiatives taken to improve quality in teaching- learning. Meritorious students are awarded with awards. Academic calendar, Teacher's Diary, Attendance register etc. make the teaching learning process more effective. The feedback on the different aspects is collected from various strands of stakeholders by means of well-framed scheme/questionnaire proforma which enables systematic analysis and interpretation.
Examination and Evaluation	The students are evaluated both internally and externally with regard to their performance in learning. Indirect grading system is adopted as per the directions of M G university. Assignments/seminars, projects, Test papers, Attendance register are the components of internal assessment. External evaluation is based on the examinations conducted by the university. Various components of assessments are S U P W, Art Education, (Practicals), Other practical works , Models Charts, Records, Physical Education classes, Practice teaching classes, Criticism classes, Physical and Health Education. Participation in sports and cultural fests are internally assessed.

6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	The office is fully computerised and uses different web-based interphases for its smooth functioning. SPARK is used for generating salary bills and related activities. Online system is used for distribution of scholarships for students from ST and OBC communities. The library is automated with computer helps in the smooth functioning of library.
Finance and Accounts	The salary bills and other bills related to the pay of permanent employees is done through SPARK, an integrated payroll and accounts information system for employees in the Government of Kerala.
Student Admission and Support	The Rank list of the students during admission is prepared in Excel. All the classrooms are ICT enabled and the teachers use ICT during lesson transaction. Students are also encouraged to use ICT in their curricular, co-curricular and extra-curricular activities.
Examination	The university examination related entries are done through the online system.

online portal of Mahatma Gandhi University, the aff:
university. The portal is used to enter the internal
students, download hall tickets for university examina

6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards me
professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body which membership fee is provic
Nil	NA	Nil	Nil

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6.3.2 - Number of professional development / administrative training programmes organized by the
teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number participa (Teachi staff)
2015	One day orientation programme on NAAC re- accreditation: Institutional Preparation and Prospectus	Nil	24/11/2015	24/11/2015	12

[View File](#)

6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Program
Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date
NA	Nil	Nil

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6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	F
Nil	Nil	Nil	

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
SLI, GIS, GPAI	SRBS, SLI, GIS, GPAI	e-grant, students welf

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

To monitor the financial expenditure, the college has an internal audit by the management and an external audit by the Government. The staff office of the Deputy Director of Collegiate Education, Ernakulam at Government account. All the transactions in the college are transparent and are utilised very systematically by the institution and no audit objections raised.

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropists, etc. (not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grants received in
NA	Nil

No file uploaded.

6.4.3 - Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC, Staff Council
Administrative	No	Nil	Yes	IQAC, Staff Council

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

1. Provided wholehearted support during NAAC peer team visit 2. The committee meets occasionally to discuss various needs of the institution. Allotted fund for purchasing some items necessary for the institution.

6.5.3 - Development programmes for support staff (at least three)

1. The staff council in the college meets regularly to discuss the needs of staff members. 2. Take necessary steps to cater the needs of staff 3. Support provided.

6.5.4 - Post Accreditation initiative(s) (mention at least three)

1. Action plan for the academic year was prepared with time frame and executed. 2. Practice Teaching supervision made more systematic. 3. Teachers encouraged to publish research works.

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal
b) Participation in NIRF
c) ISO certification
d) NBA or any other quality audit

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration
2015	IQAC Meeting	06/06/2015	06/06/2015	06/06/2015
2015	IQAC Meeting	05/09/2015	05/09/2015	05/09/2015
2015	IQAC Meeting	23/11/2015	23/11/2015	23/11/2015
2016	IQAC Meetng	23/03/2016	23/03/2016	23/03/2016
2015	Feedback Analysis	23/03/2016	23/03/2016	23/03/2016
2015	One day learning disability detection programme awareness class	28/11/2015	28/11/2015	28/11/2015
2015	Activities based on the preachings of Sree Narayana Guru	10/12/2015	10/12/2015	10/12/2015
2015	Programme related to cultural heritage	11/12/2015	11/12/2015	11/12/2015
2015	One day orientation programme on NAAC re-accreditation: Institutional Preparation and Prospectus	24/11/2015	24/11/2015	24/11/2015

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CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution)

Title of the programme	Period from	Period To
Women-empowerment education- session by Anu Unni, Asst Professor, Dept of Political science	12/06/2015	12/06/2015

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Our Institution has organized various Environmental Consciousness programmes like observing world Environmental day, world ocean day and maintaining organic and herbal garden in our college. The main motto was to keep our environment green and clean and be filled with plants. Rain Water harvesting system is installed properly to reduce the wastage of rainwater. Our institution has taken various Energy Initiatives like maintenance of Bio Gas Plant to minimize energy consumption to the minimum.

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number
Physical facilities	Yes	

Provision for lift	No	
Ramp/Rails	Yes	
Braille Software/facilities	Yes	
Scribes for examination	Yes	
Rest Rooms	Yes	
Special skill development for differently abled students	No	

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues/ address
2015	1	1	11/12/2015	1	SEminar on Muziris: Historical heritage monuments -Dr.Aarsh, Asst Professor, Sree kerala varma college, Thrissur.	local: histo:

No file uploaded.

7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Hand book and Clendar	Nil	The handbook of our Institution includes Daivadasaka prayer penned by the great Sree Narayana Guru, which as our college prayer. Our mission vision is clearly stated in our handbook. Our mission is Progress through Education (Prabhudharakuvin). Our Institution try to spread the message of these words of the great Guru. The ushering in of a new and mature personality who always upholds the values of brotherhood and sustainable progress of humanity is the mission of our institution. Our college strives hard to achieve this vision. Our vision is Avanavan aatma sughathinacharippu sukhatinay varenam. Our objectives are clearly stated in our handbook. General rules of discipline is clearly stated in our handbook. Ethics committee guidelines are also detailed in the handbook.

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To

Contemporary Education: Implications of Sree Narayana Gurus preaching by Showkath, Soumya Anirudhan, Sree Narayana Seva Nikethan, Kottayam.	10/12/2015	Ni
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7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

Bio gas plant, Rain water harvesting, Plastic free camps, Awareness established herbal garden by planting herbs by eco club (05-06-2015), ocean day by arranging a poster presentation by eco club on 08-06-2015 was staged entitled Bhomikkayi as part of awareness about green pr

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices

BEST PRACTICES 2015-16 Human existence depends upon compassion and leading to knowledge. Our Institution envisions a Life Oriented Educ empowers students to take responsibility in every socially relevant institution pays special attention to inculcate values in the student opportunity. Our college was envisioned as an educational institution an inspiration and guiding force to mould, enlighten and empower generation college has always kept in mind its vision to empower students to responsible issue in society in a positive way. With this purpose in mind our Institution organizes events:

- To create leadership development opportunities for and to foster a commitment to social and civic responsibility
- To foster responsibility among students, whereby we can transmit appropriate traditions, skills and cultural norms to the next generation
- Encourage to bring changes through group action.

BEST PRACTICE 1: VALUE BASED INITIATIVES (VBI)

1. Title of the practice : VALUE BASED INITIATIVES (VBI) 2. The required the initiation of the practice : It is the mission of our Institution provide education to the downtrodden sessions of society, thereby uplift and instilling in them the capability to shoulder responsibilities and be better citizens of the future. The values upheld by our Institution grounded on the teachings and philosophies of the great Sree Narayana is mainly to provide help to the weaker sessions in our society and care large.

3. Objectives of the practice : Students are equipped with knowledge values through various programmes including seminars, talks, awareness club activities, important day celebrations, religious festivals, health physical education classes etc.

1. To develop in students universal values realize the need for self-esteem, self-discipline and spiritual intelligence spread the vision of our institution that is based on the teachings of To inculcate the quality of punctuality 5. To extend to the society inculcated through education.

4. The Practice: SNM TRAINING COLLEGE tradition of promoting values among students. Value based education : through morning assembly, seminars based on values, national festivals, festivals, club activities, awareness programmes, health and physical activities etc. Our morning assembly has been developed to encourage reflect upon a set of universal values, such as love, peace, truth, care and respect. These values act as the foundation not only for religious but for the development of personal, social and health education, citizenship the spiritual, moral, social and cultural aspects of the curriculum

words they underpin the institutional values and the whole of the cur acts as a medium for communicating matters of significance from one to another. We include prayer, health tips, daily news, quiz, yoga, and discuss social issues, thought for the day, motivational videos in our morning. For the achievement of our mission and goals of the institution we put the observance of punctuality, timely submission of assignments, well academic and nonacademic schedules. Records of the students related to functions, field visits, study tours, sports, seminars, important days etc are documented. Every documentation follows the steps like-goals, outcome of the respective event. As part of Sree Narayana Academy Education (SAVE), a seminar was organised by SNM Training College, Moodanur on 10/12/2015. The session was led by Shoukath and Soumya Anirudhan, two Educationists, orator and social worker on the theme 'Contemporary Implications of Sree Narayana Gurus preaching'. The seminar was inst discussing in detail thoughts and philosophy of Sree Narayana Guru relevance in the present day world.

BEST PRACTICE 2: SOCIAL RESPONSIBILITY INITIATIVES (SRI)

1. Title of the practice: SOCIAL RESPONSIBILITY INITIATIVES (SRI)

Our college inculcates social value and responsibilities to the members and students by imparting extension activities in the neighborhood for the holistic development of the society and rendered social services to the community. It aims at the involvement of students on a voluntary basis in various social service and national development which while making a contribution to the socio-economic progress would also provide opportunities to the students to understand and appreciate the problems of the communities. Social activities at our college give the opportunity to observe how other people act in these situations. It gives an opportunity to see behaviors that we want to emulate or behaviors we wish to avoid. Throughout these observations and experiences, you can learn various ways to handle yourself in social situations. These skills will benefit you when you pursue a career and engage with people who interest and inspire you. Social activities provide the students with opportunities to develop leadership skills, social responsibility, citizenship, volunteerism, and employment experience. By participating in social developing amongst students a sense of participation in nation building and community Social Work. The college has always kept in mind its vision to empower students to respond to every issue in society in a positive way.

2. The context of the initiation of the practice: Our college is situated in a rural school where the area needs much upliftment in all sectors of life. Even Though many educational facilities are provided in our locality, parents are unaware of the happenings in society. In order to inculcate environmental consciousness, good reading habit, health practices and parenting we have arranged programmes.

3. Objectives of the practice:

1. To extend help to disadvantaged people of the area
2. To equip people with various skills like doll making
3. To inculcate a sense of social commitment in students
4. To develop values like compassion and sacrifice
5. To develop the sense of universal brotherhood among students.

SWATCHH BHARATH-CLEANING THE LOCALITY AND CAMPUS

The Social Activity Wing conducted a Swatchh Bharath Cleaning programme to keep the campus neat and clean and to spread the awareness of keeping a healthy environment for our local people. The swatchh baharath programm was done in our campus to keep our campus neat and clean and to evoke a sense of responsibility towards the clean India movement. The cleaning campaign was held on 8/09/2015

EMPOWERING YOUTH

A personality development program was organized by our college for the prospective teachers of our institution. Students were given to

aquaint with the policies , services and procedures rendered by the offices such as Village Office, Panchayath , Taluk offices, Police S
As prospective teachers, this awareness can be utilized to help and local needy common people in this regard. This program was very helpfu
an idea about various jobs and to empower them

Upload details of two best practices successfully implemented by the institution as per NAAC institution website, provide the link

http://snmtrainingcollege.org/assets/img/BEST_PRACTICE_2015_16

7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, thrust in not more than 500 words

The distinctiveness of SNM Training College lies in its vision that enlightened through education- which is based on the teachings of the Narayana Guru. Importance is given to the values of Universal Brotherhood and Charity. Our students are trained to become capable citizens having the ability to eradicate social evils, illiteracy etc. through their interactions with the community. The Institution tries to inculcate in the trainees the skills and values to serve the community and nation. The social commitment also exhibited through extension activities like campus cleaning, cleaning the premises etc. These practices would impart in them a sense of freedom and independence and empower their life through a process of development which is life-long in its impact. The prospective teachers of our Institution were familiarised with the latest trends in technology and environmental education. Environmental consciousness was created by making the campus eco-friendly and plastic free. The practices would impart in them a sense of freedom and independence that can empower them through a process of development which is life-long in its impact. Our aim is to equip the teacher trainees to propagate the idea of educating the masses for liberation from ignorance and superstitions. The main focus of the institution is always on the progress and prosperity of the locality and backward communities by providing quality education for all. The College encourages its faculty and students to participate in seminars and conferences and promote a teaching-learning environment.

Provide the weblink of the institution

http://snmtrainingcollege.org/assets/img/Institutional_Distinctiveness

8.Future Plans of Actions for Next Academic Year

Our institution always strives to achieve our vision-to be enlightened through education- which is based on the teachings of the great Sree Narayana Guru. For the next academic year the IQAC of our institution, chalk out the plan of action for the next year ahead, based on this vision of providing an environment to the students to get enlightened through education. Our institution's future plan for the next year is given thrust in the following aspects. Our Institution is planning to start an Induction programme and a bridge course, which would definitely help the students to get transformed into the teacher education programme. Our Institution is planning to provide a Life Oriented Education that empowers students to take responsibility for their own and socially relevant issue. To enhance the social skills of the students, the Institution is planning to give more opportunities of social interaction.

community oriented outreach activities. To Promote involvement of faculty in curricular development programmes and other educational endeavours at all levels and sectors of education and to enhance research practices among faculty members, are some of the thrust areas of future plans of our Institution. Our Institution is giving thrust to encourage teachers to involve in organized activities like participating in seminars , workshops , curriculum development activities, to publish research articles in UGC approved peer reviewed journals and to encourage them to present paper in national and international seminars. The institution is giving special attention to inculcate values in the students at every opportunity. We are continuing the practices of celebrating days of National and International importance. Our Institution has a plan to ensure the services of Alumni, Parents, Industrialists, PTA, to enrich the teacher education programmes rendered by our Institution and to endorse ecofriendly practices among student teachers. To promote capability enhancement among our students, our institution is planning to introduce various skill development activities like Organized Skill development Workshops on Video Editing, Camera, etc in the coming academic year.